

CSW Mini Grants Accounting Information Form

CSW can only transfer funds to a “miscellaneous designated” or “sales and services” type of UA account. Consult with your department’s business office if you are unsure about your account type.

The following account information is required. Listing an incorrect KFS account or failing to provide this required accounting information by the submission deadline will cause your funding request to be denied without review. No exceptions.

You will need to consult with the business office that will be receiving and processing any funds that are awarded for your program/initiative/event. A business manager, accountant, or finance manager in your department will be able to give you guidance, and they should be your first point of contact. They may have additional questions about your proposed project before signing this.

It may take time to get this account information and signature, so do not wait until the last minute to complete this form. The signature may be obtained via DocuSign. Upload the scanned form (PDF format) when you complete and submit the online application for Mini Grant funds.

KFS account number: <small>Must be a misc. designated or a sales & services acct.</small>	<input type="text"/>	Sub-account: <small>(if applicable)</small>	<input type="text"/>	Project code: <small>(if applicable)</small>	<input type="text"/>
Account Fiscal Officer's name:	<input type="text"/>				
Fiscal officer's email:	<input type="text"/>				
Fiscal officer's signature (signature required):	<input type="text"/>				
Name of proposed program/ event/initiative:	<input type="text"/>				
Funding will be used for: (one or two sentences)	<input type="text"/>				
Amount of funding requested from CSW:	<input type="text"/>				