Call For Workshop Proposals
“Empowering and Mentoring Women: Future Leaders of Higher Education”
Women’s Leadership Conference

Conference Date
June 7th & 8th
High Country Conference Center
Northern Arizona University
Flagstaff, Arizona

Workshop Expectations
- Plan to facilitate one workshop session (each session is approximately 60 minutes in length):
- Each workshop will have approximately 30 attendees from various higher education institutions
- The 60-minute workshop should allow for approximately 50 minutes of formal presentation and 10 minutes of discussion (Q & A).
- There will be a diverse group of women at the conference. Please design a workshop that allows for engaging and experiential learning.
- Workshops will be organized into four different tracks to assist women in making their selection based on their individual goals and interests. AWHE will assign workshops to tracks accordingly.
  ✓ Mentoring
  ✓ Leadership
  ✓ Career Planning & Professional Growth
  ✓ Work – Life Balance

Workshop Presentation Times

<table>
<thead>
<tr>
<th>Thursday, June 7th</th>
<th>Friday, June 8th</th>
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<tbody>
<tr>
<td>10:25 am</td>
<td>11:00 am</td>
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<tr>
<td>11:35 am</td>
<td>1:30 pm</td>
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Thank you for your interest in empowering women to realize their untapped potential! Our goal is for women to leave the conference energized, informed and motivated. To ensure that we fulfill our promise of relevant content, we ask that when you prepare your workshop, it is designed to provide a take-away message, tool, and/or skill for the participants.

WORKSHOP OBJECTIVES
- Women will increase their knowledge about the workshop topic and know where to go for more resources.
- Women will have a clear idea of how to move from the topic of the workshop to practical life application.
- Women will be inspired and empowered through experiential and interactive workshop methods.

FACILITATOR INFORMATION
Name of Facilitator(s): ____________________________________________________________
Email Address: ___________________________________________________________________
Organization/Company Name: ________________________________________________________
Address: _________________________________________________________________________
City: ___________________________ State: Zip: ___________ Telephone: ___________________
WORKSHOP INFORMATION

Workshop Track:  Mentoring   Leadership   Career Planning & Professional Growth   Work – Life Balance
Proposed Workshop Title: ____________________________________________________________
Workshop Goal: Participants will...__________________________________________________________

Description: Please attach a clear, concise 50-word abstract of your workshop presentation for use in the Conference Program. Descriptions may be edited for publication.

How will your workshop meet the objectives listed in the application?

What activities will you utilize to engage participants and reinforce workshop objectives?

AUDIO VISUAL NEEDS

Please check only those items necessary for your presentation. All meeting rooms have AV equipment available, including computer and projection screen. AWHE will make every effort to meet your request.

No equipment additional needed   Flip chart and pens   Other ____________________________

FACILITATOR RELEASE

Upon acceptance of this proposal, AWHE is hereby authorized to record and/or publish and use for promotional or other purposes, a conference handbook and/or a conference video, including any material presented during the Women’s Leadership Conference on Thursday, June 7th and Friday, June 8th, 2012.

________________________________________________________   __________________________
Signature of Primary Facilitator   Date

AWHE contact information: Erin Grisham, Northern Arizona University, erin.grisham@nau.edu, or 928-523-6990.

The deadline for presenter applications is Monday, April 30th, 2012. Presenters will be selected and notified via e-mail by May 7th, 2012.

To submit your proposal:
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Fax: (928) 523-9466 ATTN: AWHE – Diane Belloch
Mail: AWHE, ATTN: Diane Belloch, Box 6035, Flagstaff, Arizona 86001