



Call For Workshop Proposals

“Empowering and Mentoring Women: Future Leaders of Higher Education”

Women’s Leadership Conference

Conference Date

June 7th & 8th

High Country Conference Center

Northern Arizona University

Flagstaff, Arizona

Workshop Expectations

- Plan to facilitate one workshop session (each session is approximately 60 minutes in length):
- Each workshop will have approximately 30 attendees from various higher education institutions
- The 60-minute workshop should allow for approximately 50 minutes of formal presentation and 10 minutes of discussion (Q & A).
- There will be a diverse group of women at the conference. Please design a workshop that allows for engaging and experiential learning.
- Workshops will be organized into four different tracks to assist women in making their selection based on their individual goals and interests. AWHE will assign workshops to tracks accordingly.
 - ✓ Mentoring
 - ✓ Leadership
 - ✓ Career Planning & Professional Growth
 - ✓ Work – Life Balance

Workshop Presentation Times

Thursday, June 7th

10:25 am

11:35 am

Friday, June 8th

11:00 am

1:30 pm

Thank you for your interest in empowering women to realize their untapped potential! Our goal is for women to leave the conference energized, informed and motivated. To ensure that we fulfill our promise of relevant content, we ask that when you prepare your workshop, it is designed to provide a take-away message, tool, and/or skill for the participants.

WORKSHOP OBJECTIVES

- Women will increase their knowledge about the workshop topic and know where to go for more resources.
- Women will have a clear idea of how to move from the topic of the workshop to practical life application.
- Women will be inspired and empowered through experiential and interactive workshop methods.

FACILITATOR INFORMATION

Name of Facilitator(s): _____

Email Address: _____

Organization/Company Name: _____

Address: _____

City: _____ State: Zip: _____ Telephone: _____

WORKSHOP INFORMATION

Workshop Track: Mentoring Leadership Career Planning & Professional Growth Work – Life Balance

Proposed Workshop Title: _____

Workshop Goal: *Participants will...* _____

Description: Please attach a clear, concise 50-word abstract of your workshop presentation for use in the Conference Program. Descriptions may be edited for publication.

How will your workshop meet the objectives listed in the application?

What activities will you utilize to engage participants and reinforce workshop objectives?

AUDIO VISUAL NEEDS

Please check only those items necessary for your presentation. All meeting rooms have AV equipment available, including computer and projection screen. AWHE will make every effort to meet your request.

No equipment additional needed Flip chart and pens Other _____

FACILITATOR RELEASE

Upon acceptance of this proposal, AWHE is hereby authorized to record and/or publish and use for promotional or other purposes, a conference handbook and/or a conference video, including any material presented during the Women’s Leadership Conference on Thursday, June 7th and Friday, June 8th, 2012.

Signature of Primary Facilitator

Date

AWHE contact information: Erin Grisham, Northern Arizona University, erin.grisham@nau.edu, or 928-523-6990.

**The deadline for presenter applications is Monday, April 30th, 2012.
Presenters will be selected and notified via e-mail by May 7th, 2012.**

To submit your proposal:

Email: diane.bellock@nau.edu

Fax: (928) 523-9466 ATTN: AWHE – Diane Bellock

Mail: AWHE, ATTN: Diane Bellock, Box 6035, Flagstaff, Arizona 86001