

CSW Summary Notes: Executive Committee Meeting

Thursday, January 20, 2011 (11 am – 1 pm), Student Union Agave Room

Present: Barb Borich, Leslie Bosch, Amanda Brobbel, Christy Drake, Katrina Jagodinsky, Caryn Jung, Paul Lee, Cheryl Muller, and Susan Richards

Minutes Review / Approval & Welcome – CSW Chair, Susan Richards

- The December and January Executive Minutes will be sent SEPCOR for review.

Workgroup Updates:

- Equity, Katrina Jagodinsky
 - Workgroup still needs to make contact with Alison Greene in SIROW for partnering, along with continued work with the AWF.
 - The Survey Focus Groups will be held on 2/3 and 2/4 – 2-hour sessions with food to get things started for the upcoming survey.
 - Work progresses on the Mentoring Project. Equity proposes setting up a separate Workgroup to focus on Recruiting and this project could be included (Chair and 4 members). We saw a good example of a Mentoring program on the University of Michigan's CSW webpage, which is not advising-based. It would be a campus-wide effort and CSW would provide oversight. Mentoring relationships would focus on retention and progress to degree as well as professional development. Members of the Workgroup would develop training. How big is Michigan's program – 30 mentor/mentee pairs. This would be a good project to pair up with the Women's Resource Center. UA has no formal program, but mentoring was included in the Millennium Report. We are 3 months from our meeting with President Shelton and our recruiting effort. Let's develop a proposal draft by April. We will also invite AWF to our next meeting and our recruiting event.
- Family Care, Amanda Brobbel
 - Workgroup is partnering with Caryn Jung of Life/Work Connections to put together an Advocation Workshop, along with Flex Time discussions as part of the SAC Crossroads Professional Development Conference scheduled for June 3rd. The focus will be on other incentives besides pay and looking at the different tools available. It will be in a panel format and include discussions of successful scenarios from across campus.
 - Another initiative is the preparation of a promotional flyer, "Why Flex Time," highlighting reasons why it can be successful from both the employee and employer perspective. We would like to get panel participants who are successfully executing a flex schedule to include discussion of technological aspects, i.e. VPN to desktop, etc. We do need a "male" example. There is a male in HR using flex time. SAC is meeting on 2/3 to discuss proposed topics.
- Outreach, Education & Professional Development, Barbara Borich
 - The Vision Awards will be moved to the Rincon Room vice the Tubac Room because of the expected turnout for the 2 recipients.
 - Sequence of events was discussed...after everyone arrives and gets some refreshments, Susan will start it off at ca. 3:15 pm. Because of the big turnout, let's gather sign-in information including email addresses.
 - Workgroup members will be working with SAC on the Crossroads Conference in June (Rachel, Sylvia and Yvette). Monica Franco also passed that SAC will be meeting to

start discussing an early bird registration option of \$50 vice \$65 if registration is completed before a certain date.

- Special Events, Paul Lee

- Workgroup continues to fine-tune the program. Based on the Prop 107 meeting with the UA attorneys, YWEA needs to be prepared if a boy registers or shows up to participate. All documentation will ensure it contains the “inclusive” language.

- **Other Business:**

- Spring Meeting

- Kim will check on available dates/SU rooms and get back to the group with some choices.
- How do we want the Spring meeting to go...style and goals? The group liked the interactive style of the Kick-Off in the Fall, so probably continue that style and work on recruiting and mentoring initiatives, as well as progress on our Hidden Bias theme.

- WebPage

- Emphasis on getting the content moved and the new site up as soon as feasible – target end of February for the site to go live. Susan’s plan for re-design will simmer for now.

- By-Laws Update

- While our By-Laws are not out of compliance, Susan worked on some updates of language (especially related to Prop 107) and sent out a draft for review.
- Everyone will review the draft and we will finalize the By-Laws at the February meeting.

Meeting adjourned at 12:20 pm
Minutes provided by Kim Menezes