

CSW Summary Notes: Executive Committee Meeting

Thursday, December 16, 2010 (11 am – 1 pm), Student Union San Pedro Room

Present: Margie Barber, Christy Drake, Teresa Embry, Katrina Jagodinsky, Paul Lee, Millay McAndrew, Wendy Miley, Cheryl Muller, Melissa Ousley, Susan Richards, and Jan Sturges

Minutes Review / Approval & Welcome – CSW Chair, Susan Richards

- The November 2010 Executive Minutes were approved and will be posted to the CSW website.

Workgroup Updates:

- Equity, Katrina Jagodinsky
 - Workgroup is meeting this afternoon, and one item we will be discussing for Spring is a project of creating Mentoring Packages, i.e. faculty to student as well as peer to peer. We have found good information within the Millenium Report. Good collaboration with the GPSC (Leslie) and two Equity members. We are targeting early February for the survey focus groups which will then be followed by the online survey. Results should be available to share with President Shelton at our Spring meeting with him.
- Family Care, Amanda Brobbel
 - Amanda was not able to attend.
- Outreach, Education & Professional Development, Barbara Borich
 - We will have two recipients for the 2010 Vision Awards: Carla Stoffle (Library) and Marie Chisholm-Burns (Pharmacy Practice). Ceremony will be on Monday, January 24th in the Tubac Room...planning details will follow.
 - Mini-Grants solicitation is ready to go out 3-D. We will send one before break and then a reminder the beginning of February. Request deadline is March 25th.
- Special Assistant for Diversity, Melissa Ousley
 - Melissa shared the results from a Diversity Coalition Meeting regarding Proposition 107...native groups focus. We can target certain groups as long as we articulate that “all” are welcome. University’s posture is “we welcome diversity, but comply with Prop 107.” Emphasis must be on inclusiveness. Same emphasis on scholarships. Is CSW ok with the new rules? Is there any standard language that we should include on our documentation? Given this, how should we market YWEA? Key is to target the “interest, not the individual.” If we have any lingering questions, we should consult with the UA attorneys. We will need to re-assess compliance in all aspects of what we do, i.e. SIROW. The intent is to break down barriers and stereotypes which is always a good thing.
- Special Events, Paul Lee
 - Workgroup has met twice. We have a new volunteer, Charlotte Honeycutt, who has a lot of experience in these types of activities and who has brought some very good ideas to the group.
 - We are still looking for a theme for this year’s conference.
 - Conference workshops at this point include:
 - Toastmasters
 - Presenting Your Best Self
 - Body Image

- Step Up (Bullying)
- Parents' Program
 - Dr. Kevin Lehman – Preparing for College
 - Dorm Tour
- Online registration should be up and running by the end of February – 100 slots and 20 standby slots.
- Should we have a Facebook Page?
- We are in the process of contacting local businesses for donations, etc.
- We currently have an open slot at lunchtime and are thinking about having a College of Education representative as the speaker.

- **Other Business:**

- CSW Drupal Website
 - We will be migrating old/cleaned out content from the old site to the new site and hope to go live January/February timeframe.
 - Paul needs to meet with Paul Fini to discuss the YWEA page and online registration.
- CSW Brochure
 - Susan will check with Amanda on progress.
- By-Laws Update
 - Susan will send a draft out to the Workgroup Chairs for review and with Prop 107 in mind. The By-Laws, by nature, are not based on policy, but more on general longevity. We should, then, have a recently updated version to put on the new webpage.

Meeting adjourned at 12:11 pm
Minutes provided by Kim Menezes