

CSW Summary Notes: Executive Committee Meeting
November 18, 2010 (11 am – 1 pm), Student Union San Pedro Room

Present: Margie Barber, Barb Borich, Janet Bostwick (for Celina Ramirez), Amanda Brobbel, Christy Drake, Teresa Embry, Monica Franco, Katrina Jagodinsky, Paul Lee, Cheryl Muller, Melissa Ousley, Susan Richards, and Jan Sturges

Minutes Review / Approval & Welcome – CSW Chair, Susan Richards

- The October 2010 Executive Minutes were approved and will be posted to the CSW website.

Workgroup Updates:

- Equity, Katrina Jagodinsky
 - As a result of the discussion from the recent meeting with President Shelton, Lori Van Buggenum will be meeting with Raji in December to discuss the status of a permanent staff position at the Women’s Resource Center (WRC). It was somewhat of a surprise to learn that the President was not aware of how this position is filled.
- Family Care, Amanda Brobbel
 - Workgroup is seeking testimonials from those on campus successfully using flex work schedules (both employees and supervisors).
 - Group is focusing on developing “Where, When & How” promotional materials for different forms of distribution, i.e. UA News, Daily Wildcat, Listserves, etc.
 - Looking at focusing from both child and elder care perspectives.
 - Need to involve President Shelton when workshops get developed as he expressed interest during our meeting.
- Outreach, Education & Professional Development, Barbara Borich
 - Vision Award(s) discussion will be pushed to the end of the meeting to allow Chairs to participate.
 - Mini-Grants
 - \$8000 available to award.
 - 3-D memo with proposal guidelines needs to go out.
 - A CSW D2L site has been created to allow for group review of the received proposals.
 - Besides 3-D, are there other listserves to send to? Margie Barber has access to several of the college lists and will provide them to Barb.
- Special Events, Paul Lee
 - Workgroup continues to work on the 2011 YWEA program details.

• Other Business:

- CSW Drupal Website
 - Our site will be hosted by UITS.
 - Susan, Christy & Kim will be meeting with Paul Fini next Tuesday to go over the site’s structure, permissions and maintenance.

- Recruiting
 - As was reported at the meeting with the President, CSW is under-represented in Faculty and male participation.
 - Amanda is working on a mock-up brochure that we can use to enhance recruiting.
 - She needs ideas, access to photos, the logo, a mission statement, and our focused message has to be about inclusiveness.
 - How have people who have participated in CSW benefitted? Why should someone join CSW?
 - Perhaps get some advice on graphics presentation...Susan suggested Patty Van Leer at UITS.
 - ALL communications, i.e. website, brochure should have the same theme or brand.

- Other
 - Melissa passed out a handout on Proposition 7 and the President's message on the Value of Diversity at the University of Arizona for all to review.

- Vision Awards Discussion
 - Nominees were preliminarily discussed. Those members who have not yet had a chance to review should do so and pass their feedback to Barb as soon as feasible.
 - Questions to be decided include: Who is worthy and how many awards should be given?
 - It was suggested that "all" nominees should be invited to attend the ceremony and be recognized.
 - Cheryl will send the templates used for notification to Barb.

Meeting adjourned at 12:00 pm
Minutes provided by Kim Menezes