

CSW Summary Notes: Executive Committee Meeting
October 21, 2010 (11 am – 1 pm), CSB 402

Present: Barb Borich, Amanda Brobbel, LuAnn Cordero, Teresa Embry, Katrina Jagodinsky, Caryn Jung, Wendy Miley, Cheryl Muller, Melissa Ousley, and Susan Richards

Minutes Review / Approval & Welcome – CSW Chair, Susan Richards

- One minor correction will be made to the September 2010 Executive Minutes and they will then be posted to the CSW website.

Workgroup Updates:

- Equity, Katrina Jagodinsky
 - The graduate survey has received IRB approval and with appreciated assistance from Teresa Embry of the Graduate College, we will have access to numerous graduate student listserves which will aid us in reaching the largest audience possible.
 - Based on the Retreat focus, Equity will be focusing on creating a “Mentor Package,” targeting tips for both mentors and mentees. The Women’s Resource Center is a wealth of information in this area.
 - There will be a series of equity brown bags in November...dates and announcements will be posted to our website.
 - A dialogue has begun with the Association of Women Faculty and it looks like we have good potential for collaboration.
- Family Care, Amanda Brobbel
 - Elizabeth McClain is no longer at the University, so she needs to be removed as a member of Family Care. And, Rachel Miller is also leaving. This puts the Workgroups at 2 members plus the Chair. Liz Sawyer may be interested in moving from the Special Events Group? Executive Committee approved this move.
 - Group is discussing collecting data points on flex time, flex schedules and options for working from home. The President just released a report on this issue (Kim will put a link up on the website). Amanda referenced a NPR broadcast which detailed “rights of employees” within this flexible work arena, so the Group will continue to research this area.
 - The group wants to translate data collected into promotional information that can be broadcast by the most effective means.
- Outreach, Education & Professional Development, Barbara Borich
 - The Workgroup will be starting a dialogue with SAC about the annual Professional Development Conference and how “hidden bias” can be integrated. What should CSW’s level of involvement be in the conference? Should we have an influence over the theme and topics, i.e. how to develop negotiation skills, self-advocacy, mentoring, etc.
 - Would a Facebook page be advantageous for CSW? Is this a possible IT security issue? Group will follow-up and report back.
- Special Events, LuAnn Cordero for Paul Lee
 - Workgroup is discussing how to best incorporate the hidden bias theme into this year’s YWEA.
 - Possible workshop ideas include:

- How to Present Your Best Self
 - Toastmaster Workshop
 - Step-Up Presentation
 - YWEA will include 4 workshops that participants can rotate through, and the group wants to have a theme as well as parent focus ideas solidified by November.
 - The group is looking to re-evaluate how much we try to accomplish as we ran out of time last year. We are also looking into having a “waiting list” as a way to eliminate the number of “no-shows” experienced last year.
 - Group is in the process of touching base with several local schools to canvass for prevalent gender issues in the classroom.
 - A recommended resource suggested through the YWCA is Sara Gonzales, who is a racial justice coordinator.
- **Other Business:**
 - Retreat Feedback
 - How can we best communicate back to the general CSW population on the Retreat initiatives?
 - Verbally or document?
 - Through the Newsletter (not frequent enough) – different timing & send electronically?
 - Post to the CSW Spotlight and send an email alert.
 - Chairs to email updates as they occur and Kim will post to the Spotlight.
 - CSW Budget
 - Submitted and waiting for final approval.
 - Drupal
 - Drupalization continues with Paul Fini. Should be ready for review and training around the 1st of November. And, should be up and running by the beginning of the spring semester.
 - Enterprise
 - Link of the President’s statement will be put on our website – everyone should review. Melissa provided the group with handouts. This is the University’s preliminary plans for out-sourcing as a means of dealing with the economic scenario.
 - AWF has expressed some concern about the Enterprise.
 - The Inclusive Excellence Awards will be held on October 25th @ 1 pm in the Hall of Champions (McKale Center). Recipients are Mark Tischler of Chem & Biochem and Kimberly Sierra-Cajas of Optical Sciences.
 - Vision Awards
 - A reminder email for nominations will be sent.
 - Nominations will be reviewed at the November Executive committee Meeting.
 - Inclusiveness
 - We need to target faculty and men as part of our goal here.
 - Should we develop a brochure for advertising purposes?
 - Let’s look for places and events where men are doing it right.
 - Amanda will do a draft brochure for the Committee’s review.

Meeting adjourned at 12:30 pm
Minutes provided by Kim Menezes