

**CSW Summary Notes:** Executive Committee Meeting  
August 20, 2009 (11 am – 1 pm), CSB 402

**Present:** Linda Brecci, Amanda Brobbel, Monica Franco, Eva Gonzales, Caryn Jung, Paul Lee, Cheryl Muller, Celina Ramirez, Susan Richards and Jan Sturges

**Minutes Review / Approval & Welcome** – CSW Chair, Linda Brecci

- Minutes from the July meeting were approved with one change.
- Christine is out for training.
- Kim is out with a sick daughter.
- Linda met with Karen Filipi and Raji Rhys to discuss the budget. The goal is to have something by the end of September, approximately the same as last year. We do have roll over funds from last year, but cannot count on getting those funds back.
- A letter went to the President (copies distributed) copied to Hay and Vito suggesting that stimulus funds be used for day care. Response back said that many people have suggested uses for the stimulus money.
- Suggestion for a “Friends of CSW” campaign to encourage faculty participation to those too busy to come to meetings, but they would be invited to special events.

**Workgroup Updates**

• **Outreach & Education** – Cheryl Muller

This group had a meeting yesterday, five of seven attended. They focused on the upcoming kick-off event. They would like to do a buffet lunch and welcome new members, involve ice breaker tables. The event would include an overview of goals from the retreat last year, review of the history of CSW. Plan to get an invitation out next week to CSW members. They will also work on the next newsletter and prepare the overview for the meeting. It has been scheduled for September 16<sup>th</sup>, the Santa Rita Room in the Student Union, 11:30 – 1:00 PM. It will be a “huddle up” meeting to plan the coming year. Group plans to use e-vite to encourage response.

The Vision Awards will be December 1<sup>st</sup>, 3:00 – 5:00 PM, a reception. They talked about a time line – call for nominations to go out the third week in September, due November 1<sup>st</sup> in time to notify winners. For this event there would be a guest speaker. This is a save the date item to be sent out to administrative employees. Send an email to the listserv of those who you think should be included in that list.

Meetings of this work group are to be held on the third Wednesdays with the one scheduled for the day of the kick off event delayed a week.

September 8<sup>th</sup> is the due date for newsletter information. CSW projects, work group activities, a bit of history for the new members. For printing the newsletter Cheryl will work with Kim who knows to use the color copier on the 4<sup>th</sup> floor of the Administration Building.

Budget needs for this group includes: fall lunch, Vision Awards reception, spring lunch, recruiting event, mini grants (Linda requested a rough budget work-up.)

• **Equity** – Susan Richards

Group met yesterday and discussed options for getting somewhere with the parental leave. Some areas plan to increase teaching load. Family friendly parking did not change – the meeting with Parking and Transportation was rescheduled. Overall

perception is that campus is not very family friendly. There is concern about sexual predators on campus that are not monitored. Active issue for this group or not? Worth pursuing? These people can be found on the Internet. Discussion. It may be helpful to talk to Steve Holland at Risk Management and HR on the liabilities on campus. Also need to educate parents on the parameters for bringing children on campus. Emphasize tools for parents to put it into a positive light. It is a worthy thing to do, provide information highway. Family friendly page could include counseling resources, safety information. Balanced approach.

This group is also looking into a day pass for parents that do not drive to campus. The rental car option will be tested out by one of the members of the group. No budget needs for this group.

- **Special Events** – Paul Lee

This group met last month and reviewed the last Young Women's Empowerment event – what worked and what didn't. The group loved the fish tossing event, want to do that again. Discussion of what kind of donations to go after, food issues. They worked with Bentley's last time. Suggestion to ask Altrusa Intl. as a potential funding source. Will meet in the Tucson Room of the Student Union (and the adjoining room) on April 17, 2010. They are still determining the theme for the next event. The name change is also being discussed. Offered a partial budget – will need to meet with Linda to figure that out, include Allison in that discussion.

- **Professional Development** – Linda Breci (Erin Higley could not attend)

This group met on August 3<sup>rd</sup>. They will work on holding some type of conference with classified staff in June. It would be a half day – with more advertising, more slots. A speaker series is in development on campus, partnering with them. A professional development web site is in the works. Rachel Aguilar has volunteered to help with that using Drupal. The CSW website also needs to be up dated.

- **Family Care** – Amanda Brobbel

This group will meet next week. Playground is a goal for the group. Committee members are busy, have changed. Looking at the location again. Area near new FCR building is a possibility. Good project. Budget? Not sure on funds – original estimate was \$7,000, but costs have gone down. Lactation stations project at a standstill. Amanda needs others to help with the work. There is new blood in the group. Suggestion made to use a Doodle calendar to gather this group together.

- **SPBAC** – Raji Rhys (unable to attend), No report.

- **Other Business:**

October 27<sup>th</sup> is the lunch and learn for those caring for older adults. A special thank you to CSW for sending out the information for the last lunch and learn on the listserv. Resulted in a significant increase in attendance.

Distribution of Wildcat Welcome information. One event is information for student parents. Life and Work connections continuing to look for lactation station spaces. We will need to be creative.

Meeting adjourned at 12:25 pm  
Minutes provided by Beth Vinson